

APPROVED JUN 28 1999

**TOWN OF ANTRIM
BOARD OF SELECTMEN'S MEETING
May 24, 1999**

6:00 p.m. MEETING CALLED TO ORDER – Chairman Tim Seeger called the meeting to order at 6:00 p.m.

PRESENT: Chairman Tim Seeger, Selectmen Denise Dargie and Eric Tenney and Town Administrator, Kelley Collins

6:30 p.m. MEET WITH CELTIC FESTIVAL SUBCOMMITTEE OF ANTRIM ARTS AND BUSINESS COUNCIL (AABC) AT THEIR REQUEST

The Selectmen met with Lois Harriman and Kathy Chisholm as representatives of the Celtic Festival. Brian Hennessey joined the meeting with a Proclamation for sister-city status with the town of Antrim, N. Ireland. The Selectmen reviewed and signed the sister-city proclamation so Mr. Hennessey can hand deliver it to Antrim, N. Ireland during his June trip.

Mrs. Harriman made the Board aware that the Festival Committee has been considering using the site at Touchwood Square. Some discussion took place regarding the Town using private property and liability issues. Mrs. Harriman ran through some of the entertainers that the committee has engaged and the general budget of the festival. K. Chisholm asked the Board if it would be possible to obtain a vendor list. Chairman Seeger suggested that if the Committee is looking for any direction they might want to talk to Greg Crotto who works for PSNH and is Chmn. of the Hillsboro Balloon Festival this year. The Town Administrator will obtain information on insurance. There was some general discussion about serving beer at the Festival. The Selectmen suggested that the committee discuss this with the Police Chief and they would make a decision in the future about alcohol. The Celtic Festival Committee will be meeting on Wednesday, May 26, 1999 at 7:30 p.m. in the Library.

GENERAL BUSINESS

• **Review and discuss Notice of Violation for Mr. LaPointe**

The Town Administrator made the Selectmen aware that Mr. LaPointe insists he is not living in a travel trailer. He is actually renting a camp on Wheeler Cove Road. He is keeping a travel trailer on his property to camp in from time to time and as a means for telephone service. He wants to cooperate and knows that our Zoning prohibits living in a travel trailer, except under very specific guidelines. Mr. LaPointe is in violation by laying a slab without a building permit and removing a building without a demolition permit but the Code Enforcement Officer has discussed these issues with Mr. LaPointe.

• **Review and approve appointments to the Zoning Board of Adjustment**

Selectman Tenney has approached Ben Pratt and Carol Court with the Town's need for members on the Zoning Board. Ben Pratt agreed to serve as a full member and Carol Court has agreed to serve as an alternate. In addition, Tom Lawless' term expired in 1999 so he needs to be reappointed. Selectman Dargie made a motion to appoint Ben

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Pratt and Tom Lawless as full members of the Zoning Board of Adjustment (ZBA) and Carol Court as an alternate member and to authorize the Town Clerk to administer the oath of office. Selectman Tenney seconded. VOTE: 3-0.

- **Review and discuss sand at Town Beach**

The Town Administrator spoke to the NH Department of Environmental Services. Contrary to the original information she received, beach sand for a Town does require the full permit process and can take weeks or even months. In addition, there is a limit of 10 cubic yards of sand which would not be much for a beach the size of Antrim's. The Selectmen feel it would be wise to begin the permit process as soon as possible.

- **Review and discuss removal of underground tank at fire station**

The Town Administrator noted that the tank was removed and properly disposed of and it did not have any corrosion protection. In addition, it was also a 3,000 gallon tank not a 2,000 gallon. We should have the final paperwork within the week.

- **Review, discuss and approve code of ethics for CDBG process.**

The Selectmen reviewed the "Code of Ethics" for the CDBG process, as submitted to them by Stephen Griffin. Chairman Tim Seeger made a motion to adopt the code of ethics, as submitted. Selectman Dargie seconded. VOTE: 3-0.

- **Review, discuss and approve a vacation day for Town Administrator (June 1, 1999)**

The Town Administrator made the Board aware that she would like to take a day of vacation on Tuesday, June 1, 1999. The Board has no problem with this.

- **Review and discuss Fourth of July Holiday for A.R.T.S.**

The Town Administrator made the Selectmen aware that the Fourth of July holiday falls on a Sunday. As the Board is aware, A.R.T.S. is normally open on Sundays from Memorial Day through Labor Day weekend. The Town Administrator suggested that the Board decide on whether they would like to close the Antrim Recycling and Transfer Station (A.R.T.S.) or keep it open and compensate for a holiday. The Board discussed this and decided it was only fair to the staff to close A.R.T.S. on Sunday, July 4, 1999. The Town Administrator will notify Mr. Lang so that he can post notices now.

- **Review status of Gregg Lake Dam repair bids**

The Town Administrator reminded the Selectmen that the deadline for submitting bids for the repairs to the Gregg Lake Dam is 2:00 p.m. on Tuesday, May 25, 1999. The bid specifications call for the bids to be opened privately following the bid deadline. The reason the bids are not being opened at a Selectmen's meeting is because the bids need to be compared to the specifications by the engineering firm.

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- **Review and discuss warrant article for June 9, 1999 Town Meeting reconvenement**

The Town Administrator asked the Selectmen for information regarding the Town Hall Restoration Committee's intentions at the June 9, 1999 meeting. Mr. Cuddihy stopped in this morning (Monday) and left Michelle some information but the Town Administrator noted that it is important that she understand the Board's expectations for outcome prior to reviewing draft warrant articles with the Town Attorney. Selectman Tenney noted that the Restoration Committee will be meeting Tuesday evening, May 25, 1999, at 7:00 p.m. The Town Administrator will make every attempt to attend their meeting.

- **Approve minutes of May 3, and May 17, 1999 meeting**

The Selectmen reviewed and approved the minutes of the May 3, and May 17, 1999 meeting, as printed.

The Selectmen signed the following items:

(1) Letter regarding Sommer abatement, (1) Warrant for the collection of property taxes, (1) Warrant for the collection of yield taxes, (1) Abatement of property taxes—Sommer, (1) Abatement of yield taxes – Giammarino, (1) Request for release of Funds and Certification for CDBG, (3) copies of the 1998 Department of Revenue Administration MS5.

7: 50 – 8:00 p.m. Non-Public Session, as required

Chairman Tim Seeger made a motion to go in to Non-Public Session under RSA 91-A:3, II –a to discuss a personnel issue at 7:50 p.m. Selectman Dargie seconded. Roll Call Vote: Chairman Seeger – yes; Selectman Dargie – yes; Selectman Tenney – yes.

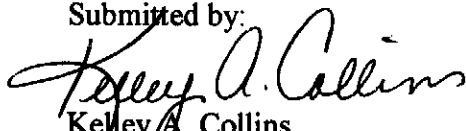
The Selectmen reviewed and discussed briefly, a written warning that has been given to a firefighter by the Fire Chief and Assistant Fire Chief. No decision or further action will be taken by the Board.

Selectman Dargie made a motion to leave Non-Public Session at 8:00 p.m. and seal the minutes. Chairman Seeger seconded. Roll Call Vote: Selectman Dargie – yes; Chairman Seeger – yes; Selectman Tenney – yes.

Adjournment

There being no further business to come before the Board the Selectmen adjourned at 8:00 p.m.

Submitted by:


Kelley A. Collins
Town Administrator